

E-board and SC Transition Official Transition Document

Date 4/3/2021



Preamble

In recognition of the need for a conscientious voice, the Black Action Society of the University of Pittsburgh is dedicated to promoting the cultural, educational, political, and social needs of students. It is our vision that students will experience high rates of institutional satisfaction, graduation rates equal to or greater than institutional norms, and show evidence of high-quality personal and academic achievement.

The Black Action Society of the University of Pittsburgh acknowledges the value of diversity in the Black student body and recognizes the need for unity among Black students. We will always encourage our members to become strong, educated leaders who reinforce a healthy collective body in our attempt to better the quality of life for all Students.

Article V. Mission

The mission of the BAS is to:

1. Serve as the recognized organization for addressing the concerns, needs, and interests of Black students.
2. Create a positive environment for the development and support of Black students at the University.
3. Establish a sense of community and to promote interaction among Black students at the University and the local colleges and universities.
4. Communicate the concerns, needs and interests of the Black students to the administration and University community.
5. Enrich student life at the University by providing cultural, educational, political and social programming relative to the Black experience.
6. Maintain a working relationship with the general community in order to inform them of important issues pertaining to Black students.
7. Establish a symbiotic relationship with the faculty, administration and staff, and draw upon their experience, knowledge, assistance, support and participation.
8. Commit to ensuring fair and equitable policies and practices in the BAS.

President

Overall description of the role:

- Serve as the CEO of the E-board. Oversee the entirety of the organization. Serve as liaison between University leadership and students. Listen to and advocate for students. Must be in the loop of Black Pitt.

Hours spent in the role weekly: 10-15hrs

Detailed Description:

- Serve as:

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- Official spokesperson of the organization.
- Chair of the Steering Committee.
- Chairperson of the BS BOP
 - Plan and run meetings for the BOP
 - Make executive decisions for the BOP alongside the BAS VP
- AAAC Undergraduate Liaison
- Review all expenditures and correspondence distributed on official BAS forms and letterhead.
 - Any letters and or statements sent out on behalf of our organization or the Black Senate.
- Direct and coordinate the activities of all appointed officers, Steering Committee and Ad Hoc Coordinators.
 - Includes programs, town halls. All events/programs but be approved and checked off by the President before they can occur.
- Set goals and objectives with the Chairpersons of each Standing Committee and Ad Hoc Coordinators.
 - At the beginning of the semester, I ask committees what their goals are for the semester to gauge what our semester will look like as an organization. I often consult the E-board reps to get more deets throughout the semester.
- Assign projects to the Vice President.
- Appoint, with the Vice President and Executive Assistant, Ad Hoc Coordinators.
 - Occurs during elections and if you have to replace an officer or a SC chair
- Assign, with the Vice President, the liaisons to other student organizations and groups.
 - Technically this is the Black Senate
- Call emergency Steering Committee meetings.
- Make emergency decisions when an emergency meeting cannot be held.
- Uphold decisions made by the Steering Committee.
 - As the President you must abstain from voting in things. I often find it more helpful to remove myself from the conversation/discussion and serve as a moderator to move the discussion along and help people flesh out their ideas and opinions without putting words in their mouth.
- Meet with the BAS advisor weekly.
 - Make sure this meeting is BEFORE your E-board and SC meeting.
- Fulfill weekly office hours, as prescribed by the Executive Board.
 - Typically 5 hours a week
- Oversee the BlackLine committee.
- Serve as the Election Chair.

Additional Things that I do:

- Serve on tasks forces/committees created by the Student Government Board
- Serve on tasks forces/committees created by Pitt leadership
- Meet bi-weekly with the Dean of Students
- Meet every once and a while with various Pitt leadership
- Appear in various video projects developed by the university

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- Sit/speak on various panels across the University
- Plan the Pitt Police Town Hall with Student Affairs, one per semester.
- Introduce yourself to university leadership!!
 - Send out an email BEFORE the start of the school year