B.B.037

ALLOCATIONS MANUAL REVISIONS

STUDENT GOVERNMENT BOARD
UNIVERSITY OF PITTSBURGH

AUTHORED BY: Allocations Chair Reslink
CO-SPONSORED BY:

1 MARCH 2016
Allocations Chair Reslink introduced the following resolution; which was read for
the first time.

22 MARCH 2016
Read the second time and voted on.

A BILL
TO REVISE THE ALLOCATIONS MANUAL

1 WHEREAS, certain aspects of the Allocations Manual have become
2 outdated;
3 WHEREAS, it has become apparent that certain policy changes are
4 necessary in order to improve the Allocations process
5 for student groups;
6 WHEREAS, certain formatting changes must be made to
7 accommodate the changes; now, therefore, be it
8 RESOLVED, on this 15th day of March in the year 2016, the
9 University of Pittsburgh Student Government Board
10 enacts the following revisions to the Student
11 Governing Code under the short
12 title “Allocations Manual Revisions” and be it further
13 RESOLVED, that
2.1.2] Add: E. For groups submitting programming requests involving bringing a third party (speaker, performer, etc.) to campus, the submitting organization is expected to:

1. Submit a contract to SORC pertaining to payment of the third party at least ten business days prior to the program date
2. Submit the request for allocations well enough in advance that funds may be approved prior to this ten business day window.

The Chair may refuse to accept requests requiring a contract that are not submitted with enough time for funds to be approved prior to the ten business day contract window.

2.1.5.] Add: D. Whenever possible, documentation must be contemporary (e.g., not from previously submitted requests for the same or similar purchase(s) or event(s)).

2.2.A] Add: 7. For requests over $1200, groups may remove expenses from their request or provide previously missing documentation prior to the Board’s review. However, if groups wish to increase the amount requested or change the line items for which they are requesting, the request must go back to the Allocations Committee for review prior to moving onto the Board.

2.3.4.A] decapitalize “Fall” and “Spring”

2.5.1.B] Omit

2.6.2.B] Replace “Student Life Allocations Advisor” with “SORC Business Manager”

3.1.1.B.4] Omit “including honoraria”

3.1.1.B.8] Add “…due to the inherent liabilities and high costs associated with international travel”

3.1.1.B.9] Should read, “Spring Break travel, unless the dates of travel are out of the group’s control…”

3.1.1.B.14] Should read, “Expenses initiated to fulfill academic department requirements…”

3.1.7.A] Should read, “SGB shall not fund for programs or purchases whose primary purposes are to serve as fundraisers that benefit…”

3.2.1.C] Replace “becomes apparent” with “increases”.

3.2.2.E] Should read, “…No more than four members will be approved to represent an individual organization. Delegates from multiple organizations may be sent to the same conference based on
demonstrated need of attendance and applicability of the conference to organizations’ missions.”

[3.2.2.I.2] Omit, “(For 2015, this is 23.5 cents per mile).”


[3.2.3.G.2] Omit “(For 2014, this is 23.5 cents per mile).”

[3.2.4.B] Should read, ‘personal benefit from attendance, in addition to...”

[3.2.4.D.2] Omit “(For 2014, this is 23.5 cents per mile).”

[3.2.5.E.1] Omit “(For 2014, this is 23.5 cents per mile).”

[3.2.5] Add: I. Programs either relating substantively to sustainability or incorporating sustainable practices may be eligible to receive funding from the Green Fund Advisory Board (GFAB).

[3.3.2] Retitle, “Competitive Sports”

[3.3.2] Replace all instances of “club sport(s)” with “competitive sport(s)”

[3.3.2.A] Omit

[3.3.2.B] Move bullets up a level

[3.3.2.] Add: F. For spring budgets each year, clubs’ caps for the following fiscal year will not yet be available. Therefore, when calculating funding eligibility for the next fiscal year for clubs that submit a spring budget, the Chair will utilize the club’s SORC deposits from the spring of the previous fiscal year, in conjunction with the club’s SORC deposits from the fall of the current fiscal year. Prior to the beginning of the following fiscal year, the Chair will recalculate the club’s cap using actual spring deposits from the spring in which the budget in question was submitted. Groups will not be penalized if the revised cap falls below the amount of funds that they were allocated in the spring.

[3.3.2.C(revised)] Add: 4. Clubs’ maximum caps may be adjusted in the middle of a fiscal year at the clubs’ request if their submitted roster size increases to a higher tier of funding eligibility.

[3.3.2.C (original)] Omit

[3.3.4] Add: C. SGB recognizes that the missions of pre-professional organizations often include aiding their membership in career-oriented endeavors. Consequently, SGB may fund for pre-professional organizations to attend conferences with a predominantly career-oriented focus, as long as the information acquired at the conference
can be brought back to campus to benefit all of the organization’s members.

[3.3.5.C] Replace “becomes apparent” with “increases”

[4.1.1.C] Omit, “The revenue from admission fees will be used to reimburse the organization for the amount of funds expended directly by the organization. Any amount over the organization’s contribution will be returned to the SGB distribution account. Funds provided by University sponsors, external organizations or individuals will not be reimbursed by admission revenue.”

; and be it further

RESOLVED, that all numbering changes resulting from these revisions shall be automatic, pursuant to the rules set forth in items 1.1.1.0.4 and 1.1.1.0.5 of the Student Government Board Governing Code; and be it finally

RESOLVED, that this resolution shall be effective at the beginning of Fiscal Year 2016 and shall reflect the changes shown in the attached document.

ADOPTED: this 22nd day of March 2016 by a vote of 9 for, 0 against, and 0 abstentions.

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Nasreen Harun, President
University of Pittsburgh Student Government Board