

B-003
CREATING THE SGB GOVERNING CODE:
BOARD MEMBER ATTENDANCE POLICY

University of Pittsburgh
Student Government Board

Introduced by President Mike Nites

Whereas the SGB Governing Code is a collection of governing documents including the SGB Bylaws,

Whereas other universities such as the University of Virginia include an attendance requirement that includes two excused absences and one unexcused absence per semester and assumes resignation when exceeded,

Whereas the Student Government Board strives to hold its members at least as equally as accountable as other members of other university Student Governments,

THEREFORE BE IT RESOLVED, On this 14th day of January in the year of 2014, the Student Government Board enacts the following revision to Title I, Chapter 3 called “Committees.” All numbering changes to how the document is structured shall be automatic.

1. A section called “Attendance at Planning Sessions” shall be inserted after the section called “Duties.” The entire section shall read:

Section 2.02. Attendance at Public Meetings and Planning Sessions

A. A Board member may be excused from attending a Public Meeting or Planning Session if all the following criteria are met:

1. The Board Member must be prevented from attending the meeting because of illness, a family or personal emergency, scheduled academic commitments or official Student Government Board business.
 - a. Scheduled part-time jobs, extracurricular commitments and Student Government Board Elections do not satisfy the above criteria.
 - b. In cases not defined above, the President shall have discretion to determine if this criterion is met.
2. The Board Member must submit an excuse at least 24 hours prior to the meeting or as soon as possible during cases of extreme and unforeseen circumstances.
3. A Board Member may not accumulate more than two excused absences per semester for public meetings and two excused absences per semester for planning sessions. This requirement may be waived when Student

Government Board business is involved.

- B. A Board Member who is absent and fails to meet all of the above criteria shall receive an unexcused absence.
 - 1. A Board Member may not have more than two unexcused absences per semester for public meetings and one unexcused absence per semester for planning sessions.
 - 2. A Board Member who exceeds unexcused absence allowances must attend a hearing in front of the Judicial Committee. After a hearing, the Judicial Committee will determine whether the attendance requirements were met and if not, dismiss the Board Member.
- C. The President shall have the discretion to record a one-half absence for any Board Member who arrives late to a meeting or leaves while official business is still pending.

- 2. Title I, Chapter 2 will be passed exactly as shown in the attached document.

The resolution shall be effective immediately upon adoption.

Chapter 2. The Board

Section 2.01. Duties

- A. Members of the Board shall:
1. Give a report at each scheduled meeting, which will inform the Board of all correspondence sent and received, all meetings attended and any other matter that may be of importance and interest to the Board.
 2. Hold ten office hours per week in the Student Government Board office.
 3. Attend meetings for committees that he or she is appointed to (i.e., Board of Trustees, University Senate Council).
 4. Meet with Committee Chairpersons that he or she is a liaison to once a month and as needed.
- B. The three Board members receiving the highest number of votes in the Student Government Board election shall serve as representatives to the University Senate Council. In the event of a tie, the contested seats shall be determined via lottery, as administered by the Judicial Chair.

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